



Little Explorers Montessori School

Office Use:  
 OL \_\_\_\_\_ Phone \_\_\_\_\_ E. Cont \_\_\_\_\_ Auth. P.U. \_\_\_\_\_  
 PC \_\_\_\_\_ MInv \_\_\_\_\_ S. In \_\_\_\_\_  
 Reg. Fee \_\_\_\_\_ Imm \_\_\_\_\_

Where the heart, mind, and spirit grow together

<b>2026.2027- ENROLLMENT CONTRACT</b>		<b>Date:</b>
Student's Name:		Student Date of Birth:
Parent/Guardian's Name(s):		
Mailing Address:		
City, State:		Zip Code:
<b>Primary Contact Name:</b>		
Primary Phone and Text #:		Primary Email:
<b>Secondary Contact Name:</b>		
Primary Phone and Text #:		Primary Email:

This agreement is between \_\_\_\_\_ and \_\_\_\_\_,  
 (Parent/Guardian #1) (Parent/Guardian #2)

Parent(s) and/or Legal Guardian(s) of \_\_\_\_\_ and  
 Little Explorers Montessori School, ("Little Explorers").

**Registration**

Parent/guardian understands and agrees that there is a non-refundable registration/application fee of \$175 per family. This must be paid at the time of application.

***This Enrollment Contract and the Registration Fee is required to hold a spot if registering before August 13, 2026. If registration fee paid by June 1<sup>st</sup>, it will be discounted to \$125. If yearly tuition is paid in full by June 1, 2026, there will be a 10% discount.***

**Registration Process Requires Returning the following:**

Enrollment Contract	Registration Fee
<b>Enrollment requires the following be submitted before student can start school:</b>	
Family Responsibility Form	Parent/ Family Questionnaire Form (new families only)
Authorized Pick-Up Form	Parent Interest Form
Emergency Contact Info and Allergies/Health Considerations Form	
Register for or Update Procure (Email or text will be sent with instructions to set up app)	

**To Be Turned In By August 1, 2026:**

1 <sup>st</sup> Month's Tuition and	Certified Birth Certificate* (1 <sup>st</sup> year at LEMS only)
Up-to-date Immunization Record or Exemption Form* (Preschoolers, 1 <sup>st</sup> time in school students, kindergarteners, and 2 <sup>nd</sup> graders only)*	Vision Screening (1 <sup>st</sup> time in school students and Kindergarteners only)*
Dental Screening (1 <sup>st</sup> time in school students, Kindergarteners, and 2 <sup>nd</sup> graders only)*	

***\*Please note: Your child may not start school without these items up-to-date and turned in.***

**Trial Period**

“Little Explorers” accepts above child for the 2026.27 academic year for the program chosen, subject to the successful completion of a 30-day trial period. Parent/Guardian and “Little Explorers” agree that the acceptance of a child is subject to this 30-day trial period in which both parties will have the opportunity to assess the child’s ability to adjust and function within the traditional Montessori environment. “Successful completion of the trial period” will be determined by consideration of both parties’ observations. In the event of a disagreement as to whether or not a child has adjusted, the determination of “Little Explorers” will be final.

Upon successful completion of the trial period, the child is deemed enrolled for the entire school year. **Parent agrees to pay the full amount of ANNUAL tuition with no adjustment for late drop off, early pick up, illness, absence, vacation or withdrawal.** initials

**Holidays**

Please check School Calendar for more specific details regarding holidays, breaks, parent/teacher conferences and Teacher Institute days. “Little Explorers” will follow the Valley View District 365U calendar for extreme weather day schedule changes.

**Fees**

**Parent agrees to pay late fee in the amount of \$50.00 for any tuition paid after 1<sup>st</sup> of the month payment is due or after the agreed upon payment due date.** For any tuition paid after the due date based on the enrollment contract or the agreed upon payment due date, the fee will apply. If school is not in session for any reason (i.e. holidays, weekends, etc.) on the due date, it is the parent’s responsibility to deliver payment on time electronically, postdated check, USPS mail or hand delivery. **Please plan accordingly to avoid a late fee.** initials

**Late Pick-Up / Early Drop-Off Fee Policy**

There will be an additional fee of \$10 for any arrival or dismissal 10 minutes later or earlier than contracted time. After the next hour increment, afterschool charges will be applied. initials

If a child is picked up after 6pm (closing time), the parent will be charged **\$25 for every 15 minutes the parent is late after 6pm per child.** Payment for these fees will be due within 7 days of receipt of invoice or a late fee will be assessed.

**Medical Information:**

In addition to your child’s current immunization report, Parent hereby represents that all relevant medical and personal information affecting the child’s health and general well-being has been disclosed on the Allergies and Special Health Considerations form or will be if changes in child’s health occur. Any omission of material information will be grounds for “Little Explorers” to terminate this Agreement.

Parent(s)/Guardian(s) agree to all terms and conditions presented in the Parent Handbook as well as the 2026.27 Tuition Rate Sheet including tuition and fee schedule. Pursuant to that form, the parent/guardian agrees to pay the following:

	Monthly Total	Yearly Tuition
10-month payment plan		
Other payment plan		
Before and After care info:		

\_\_\_\_\_  
Parent/Guardian’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Little Explorers’ Head of School

\_\_\_\_\_  
Date

**NOTE:** We recognize the information you give us is important and valuable. When paperwork is no longer needed, to protect your privacy and confidentiality, all paperwork is shredded.